Diocese of Dallas Ministry Leaders

Workplace Sign Up Instructions

We would like to invite Diocese of Dallas Ministry Leaders to join our Workplace. To do so, please follow the instructions below. FOLLOW THE INSTRUCTIONS CAREFULLY. If you are having problems signing into your account, or any general problems with the Diocese of Dallas Ministry Leaders Workplace, please contact:

Katie Erskine, 214-379-3168, kerskine@cathdal.org.

**If you do NOT have a Workplace by Facebook account…**

1. [Join Workplace by Facebook](https://work.facebook.com/company_creation/invite/?ref=AVssY0qwf9MrXs8D_bZGn_hzkIyOyVBb9s4n9NsHZBr8WAcPF055HbGTgleP8TKvt9Vt60v-ssI6NJikJaM_hScmGGoF_Ky1gux1ZoiaXkD1FXb1itAgbf-aHsRqEGgllZiAbsVyg-3trqb7vbyrqF2wrmkiJYrwgM1PuWpiUrBuaKpGn5XtAchj7z4mN22yF3NxR2mBx3Bhnvyh3l2kPUGsJJgha2ML0lbxz3cxgRl8KWbvi6GXa2Fa36GhMWvsfiGCbBYMSt9u3g5Nb66Y1r7osZjnJx75X4V7jxdPBzhj7EbcsKGnR83Joqnm2j6bUcdjIkOE0VbnGAeoCc2579MrZqqxbkQ4Jv0L5NLtxywqLEXTu3m13TPTIWrQwjcALXmorB-VD3lBSv07w_CT3kBhdybne_lfhVOY01w3YY-QaTBOZYXy5vcy0mRPa-vEnPE&&gclid=Cj0KCQiA9dDwBRC9ARIsABbedBPpo0fp16c9XkTq3jKr6sEMgXe6hhOMdkO5xjBX0NRQy9RDGPIlof8aAigbEALw_wcB)
	1. Click the link above.
	2. Enter your email address. It is okay to use your personal or gmail account.
	3. You will be sent an access code via email. Check your junk or spam folders if it doesn’t appear in your regular inbox. For several individuals using gmail, the email has been categorized under “Promotions” which you can find by navigating on the left panel: Categories > Social > Promotions.
	4. Enter in the access code found in your email.
	5. You will be prompted to give your full name and create a password.
	6. You will be asked your Business Name, which refers to your “diocesan entity”-- your parish, your school, your movement, etc. Select the lowest number of members.
	7. After you make your account, you may be asked to “create groups” or “invite members from your organization to join”. You may skip these steps.
2. [Join Diocese of Dallas Ministry Leaders](https://fb.me/g/b0cobRi07/fE9zcW5F)
	1. Once you have a Workplace account, click the link above.
	2. Sign in, if you are not still signed in, to your Workplace account.
	3. Click “Accept Invite” to officially join the Diocese of Dallas Ministry Leaders Workplace Group.

**If you DO have a Workplace by Facebook account…**

1. Click [THIS LINK](https://fb.me/g/b0cobRi07/fE9zcW5F) to join.
2. Sign in to your account.
3. Click “Accept Invite” to officially join the Diocese of Dallas Ministry Leaders Workplace Group.